

JOB ADVERT

Section A: Job Details			
Job Title	Underground Mine Manager		
Department	Mining	Location	Bosnia and Herzegovina, Vareš
Country / State	Bosnia and Herzegovina	Province / Location	Federation B&H, Zenicko-dobojski Canton
Job Posting Open Date	14 th of February, 2023	Job Posting End Date	17 th of March, 2023

ABOUT EASTERN MINING

We value a diverse and motivated workforce that thrives on seeking responsibility for excellence.

Eastern Mining is committed to building a working environment that is secure, fair and diverse, with a culture that fosters leadership and allows every person to contribute and realize their potential. Sound employment practices are crucial to developing a workforce with the necessary skills and qualities to support a successful, ethical and responsible business. Diversity is celebrated and encouraged.

ABOUT THE ROLE

Underground Mine Manager will report to General Manager and will be responsible to lead and manage the safe and efficient operation of all mining related activities to deliver production and development targets within cost and operational constraints.

Main responsibilities are listed below:

- Coordinate and monitoring mining activities relating to scheduling, planning and design, drill and blast, hydrogeology, ventilation, geology, surveying, etc.
- Formulating mining project parameters and assigning responsibilities to accountable employees and monitoring the team's deliverables.
- Provide constructive, visual, strategic leadership in all functions and activities of the mining department to maximise productivity at the most reasonable cost. This includes mining operations, equipment maintenance, technical services, budgeting, and cost control.
- Ensure best practice methods and continuous improvement systems are developed and maintained for the department and benchmarked against industry best practice.
- Seek opportunities to grow inter-departmental partnerships to promote teamwork and deliver optimised results.
- Support the development, execution, and ongoing optimisation of operational and asset management strategies.
- Interact with consultants and local/international suppliers of mining equipment to agree on specifications, equipment performance, supply and cost for equipment required for the project implementation.
- Plan, recruit, develop and manage the mining staff required to monitor and supervise construction and project development, commissioning activities and subsequent operations.
- Report to management on mining operational performance, budgets, manpower and future plans.
- Manage mining contractor in line with contract and values.

ABOUT YOU

The successful candidate will ideally possess the following:

- B.S. in Mining Engineering or equivalent related degree.
- Qualifications (Desirable) - First Class Mine Managers Certificate of Competency.
- Experience in:
 - High performing teams with diverse backgrounds.
 - 7+ years' experience in the mining industry with proven experience leading safe operations in underground hardrock environments.
 - 1+ year hands on operational experience in underground hardrock operations.
 - 3+ years of overall leadership experience.
- Advanced computer knowledge. Work with mine design and scheduling software along with Microsoft suite
- English as primary or secondary language.
- Skills to effectively communicate at all levels in the organisation and build effective relationships and networks.
- Organising skills to effectively plan and manage multiple tasks and projects at the same time.
- Leadership skills to provide department with a clear plan based on the overall direction.

ABOUT OUR PROCESS

At Eastern Mining, we are committed to employing individuals who align with the company values and meet the role requirements. Therefore, as part of the recruitment process, several checks may be conducted to demonstrate an applicant's suitability for a role, including police/criminal background checks, medical, due diligence checks, right to work checks, occupational assessment, and/or reference checks.

HOW TO APPLY

To apply for this role, please send a copy of your CV clearly indicating the reference number of the role, to posao@easternmining.ba before the closing date. No applications will be considered after submission of the closing date and time 17th of March, or if the information sent is incomplete.